



Harrison County, MS

Proposed Agenda Board of Supervisors

Monday, April 13, 2020

9:30 AM

Biloxi

ROLL CALL

(555) - REPORTS TO THE BOARD

- 1 **ORDER** concurring in the Resolution of the Harrison County Development Commission authorizing and approving the sale of 1636 Popp's Ferry Road Biloxi, Mississippi comprising 5.4+ or minus acres of real property to Watercourse Acquisition Group LLC., for the purpose of office space, with such purchase being in accordance with the Real Estate Purchase Agreement attached as Exhibit "B" to Exhibit "1" hereto, and having a purchase price of Nine Hundred Sixty-Five Thousand dollars (\$965,000.00); and authorizing the Board President to execute all necessary documents

CONSENT AGENDA

Agenda Items numbered [2] through [5] have been placed on the Consent Agenda, same appearing to be routine, non-controversial matters on which all supervisors are likely to agree.

Chancery Clerk

- 2 **ORDER** approving claims docket, per Miss. Code of 1972 Ann., Section 19-13-27.
- 3 **ORDER** acknowledging receipt of monthly report showing expenditures and liabilities incurred against each separate budget item for the month of March 2020, submitted by Chancery Clerk John McAdams per Miss. Code of 1972 Ann., § 19-11-23.
- 4 **ORDER** acknowledging receipt of land redemption settlement report for the month of March 2020, submitted by Chancery Clerk John McAdams per Miss. Code of 1972 Ann., §27-45-1.
- 5 **ORDER** spreading upon the minutes the following executed documents:
- a) Saucier Youth Sports Inc., Facility Use Agreement, approved February 3, 2020.
 - b) Dixon Contracting Group, LLC, Harrison County Adult Detention Center Upgrades and Repairs Agreement, approved February 10, 2020.

END OF CONSENT AGENDA**(103) - TAX ASSESSOR**

- 6 **ORDER** acknowledging receipt of and approving petitions for Decreases to the 2019 Real Property Roll as recommended by the Tax Assessor.
- 7 **ORDER** acknowledging receipt of and approving petitions for Increases to the 2019 Real Property Roll as recommended by the Tax Assessor.

(456) - SENIOR RESOURCES AGENCY

- 8 **ORDER** authorizing submission of a grant application for fiscal year 2020 continuation grant in the amount of \$69,031.00 for Retired Senior Volunteer Program. The application will cover the budget period from 07/01/2020-06/30/2021. We are requesting permission from Harrison County Board of Supervisors to submit the grant application for fiscal year 2020. Agreement No. 19SRSNS001.

(690) - ZONING ADMINISTRATOR

- 9 **ORDER** concurring with the Planning Commission's recommendation to approve Case File 1508HC103 for an Extension of Temporary Use Permit requested by Stephen & Judy Kelly requesting an extension of a Temporary Use Permit to allow for the manufactured home on a 2-acre parcel of land to remain for six months. The Board of Supervisors may grant a temporary use permit not to exceed 6-months with a favorable recommendation by the Planning Commission. The subject property is located at 20120 Fox Ridge Drive. The ad valorem tax parcel number is 0505H-01-005.000. **- Supervisor District 2**
- 10 **ORDER** concurring with the Planning Commission's recommendation to approve Case File 2003HC031 for a Zoning Map Amendment & Conditional Use Permit requested by Dinah & John Shuttleworth requesting approval to change the zoning district classification of a 1.5-acre parcel of land. The properties are currently zoned as R-1 (Low Density Residential), E-1 (Very Low Density Residential) and MIOD NCBC (Military Influence Overlay District) Special Overlay District. The request is to change the zoning district classification of "Parcel A" to the E-1 District for the purpose of combining properties as shown on site plan. The changing of lot dimensions of an existing manufactured home in the E-1 district requires a Conditional Use Permit from the Planning Commission. The subject property is located at 7228 Road 102. The ad valorem tax parcel numbers are 1205-02-007.001, 1205-02-007.002 & 1205-02-011.002. **- Supervisor District 1**
- 11 **ORDER** concurring with the Planning Commission's recommendation to approve Case File 2003HC032 for a Zoning Map Amendment requested by Stan & Angela Sumrall requesting approval to change the zoning district

classifications of two parcels of land totaling 3.7-acres. The properties are currently zoned as an E-1 (Very Low Density Residential) District. The request is to change the zoning district classification to the A-1 (General Agriculture) for "Parcels 2 & 3" for the purpose of subdividing & combining property and to the R-1 (Low Density Residential) District for "Parcel 1" for the purpose of building a house as shown on site plan. The subject property is located at 18248 Autry Dr. The subject ad valorem tax parcel numbers are 0607H-01-008.000 & 0607H-008.001. - **Supervisor District 2**

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ORDER concurring with the Planning Commission's recommendation to approve Case File 2003HC046 for a Zoning Map Amendment & Conditional Use Permit requested by Angel Holliman of FDL1 Properties, LLC for the Estate of Darlene Payne requesting approval to change the zoning district classification of a 1-acre parcel of land. The property is currently zoned as an R-1 (Low Density Residential) District. The request is to change the zoning district classification to the C-2 (General Commercial) District for the purpose of establishing a Heating & Air Business with indoor storage as shown on site plan. The HVAC Offices with indoor storage in the C-2 district requires a Conditional Use Permit from the Planning Commission. The subject property is located at 15038 S. Mills Rd. The ad valorem tax parcel number is 0706N-03-001.001. - **Supervisor District 2**

(140) - PERSONNEL

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ORDER concurring with the County Administrator on personnel changes as listed and on file with the Payroll Clerk and Personnel Department:

A. Resignation:

1. Michele Lustig, Eligibility Worker I, Department of Human Services, effective 3/31/2020.

B. Job Title and/or Status Change:

1. Jordan C. Edwards, Fire Service, promoted to Battalion Chief, regular full time, from Firefighter Floater part time, effective 4/6/2020;

2. Naiem Bordeaux, Fire Service, promoted to Battalion Chief, regular full time, from Firefighter, regular full time, effective 4/6/2020;

3. Marshall Hilley, Fire Service, promoted to Battalion Chief, regular full time, from Firefighter, regular full time, effective 4/6/2020; and

4. Roy Parkinson, Fire Service, promoted to Firefighter, regular full time from Firefighter, regular part time, effective 4/6/2020 replacing Marshall Hilley).

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ORDER approving claims as listed to be paid from the Tort account.

1. \$540.00 payable to Boyce Holleman & Associates on HCBorden Civil Action No: 1:19-CV-00563-LG-RHW.

2. \$784.05 payable to Associated Adjusters, Inc. on John Cellini claim.

3. \$89.76 payable to Associated Adjusters, Inc. on claim of Shelly Burton.
4. \$40.80 payable to Associated Adjusters, Inc. on claim of Jovan Williams, Jr.
5. \$81.60 payable to Associated Adjusters, Inc. on claim of Carol Jack.

(122) - PURCHASING DEPARTMENT

- 15 **ORDER** accepting the 2020 - 2021 Annual Term Bid Groups 10-2 Ready Mix Concrete, 10-8 Polyethylene Culvert Pipe received on February 27, 2020 and PPRB approved on April 1, 2020, and awarding the lowest and best bids as tabulated by the Purchase Clerk. Bid pricing to be effective July 1, 2020 to June 30, 2021.

(200) - SHERIFF

- 16 **RECOGNIZE** the Sheriff or his designated representative as he reports on the number of persons currently housed in the Harrison County Jail Facilities and as he discusses other matters.
- 17 **ORDER** authorizing the Board President to execute the quarterly reporting for the Senate Bill 2002, Sheriff's funding for the Law Enforcement Training Academy for the quarter ending March 31, 2020.
- 18 **ORDER** approving Pay Application No. 1 from Dixon Contracting Group, LLC for the HCADC Jail Upgrades and Repairs in the amount of \$85,254.90, payable from 313-224-555, as recommended by Brad Patano, Principal, Machado / Patano Design Group.
- 19 **ORDER** approving payment of claims listed below:
- a.) \$17,478.25 to Brown, Mitchell, & Alexander, Inc., professional engineering services for Harrison County Law Enforcement Training Academy, Invoice Number 23433, payable from 027-201-555.

(101) - CHANCERY CLERK

- 20 **ORDER** approving payment of claims listed:
- a) \$3,992.72 to Boyce Holleman & Associates, Invoice No. 014093, HC Tax Complaints, professional services rendered from February 1, 2020 through February 29, 2020, payable from 001 100 550.
- b) \$17,759.58 total to HSSM, Invoice No. 2020-020, Monthly Animal Control - March 2020, \$17,209.58; Court Case Fee - March 2020, \$550.00, payable from 001 457 765.

(100) - BOARD AGENDA

- 21 **ORDER** approving continuation of the proclamation of the existence of a local emergency within Harrison County due to the spread of COVID-19 as adopted

on March 15, 2020

- 22 **ORDER** approving the request of the City of Gulfport Department of Leisure Services for use of the parking lot and garage at the Harrison County Courthouse in Gulfport by parade participants for the 2020 Sugar Plum Christmas parade taking place on Saturday December 5, 2020 at 6:00 p.m.
- 23 **ORDER** authorizing payment to Aramark Services, Inc. for services as listed:
- 1) \$66,750.00 for March 2020, Invoice #000010848-000147, for meals at Adult Detention Center payable from 001 239 694.
 - 2) \$1,504.10 for March 2020, Invoice #000010848-000147, for meals at Juvenile Detention Center payable from 001 223 694.
- 24 **ORDER** approving reimbursement of in-county travel as listed:
- a) \$52.31 to Charles Roberts, Youth Court, for period of January 17 through March 20, 2020 payable from 012-177-475
 - b) \$415.15 to James Smallwood III, Youth Court, for period of January 7, 2020 through March 27, 2020 payable from 001-164-475.
 - c) \$40.82 to Roxie Thompson, Youth Court, for period of January 27 through February 1, 2020 payable from 012-177-475.
- 25 **DISCUSS** update on Gulf Coast Mental Health Center
- 26 **DISCUSS** CARES Act